



# Museum Interpreter Volunteer Job Description

Direct Supervisor: Curator

*Historic estate. Unmatched views.*

*Volunteers are critical to the fulfillment of the Castle's non-profit mission!*

**Description:** Volunteer Museum Interpreters are a critical part of the Castle in the Clouds museum team. Along with museum staff, they are the face of the historic Lucknow Estate and its ambassadors to the public. Interpreters act as an information resource for visitors on self-guided tours and are expected and encouraged to communicate with visitors and share their knowledge of the Lucknow Estate. Interpreters answer visitor questions, orient them with the layout of the house, and ensure that they have a safe, enjoyable, and rewarding experience. Interpreters also provide an important service in keeping the house museum and its collections secure while open to the public.

## Qualifications:

### Education/Experience

- Prior knowledge of the Lucknow Estate and Plant family is not required (training is provided).

### Skills/Abilities

- Good communication skills
- A positive attitude
- A commitment to the educational mission of the Castle in the Clouds
- A desire to work with the public
- An interest in history, architecture, and/or decorative arts
- A friendly demeanor and the ability to work as part of a team

### Other

- A desire and willingness to learn with the goal of communicating that history accurately and effectively to visitors
- Note: Shifts are four hours long and require standing and walking around the museum. Team members may experience varying climate conditions within the house museum and orientation space depending on the season, and are encouraged to dress in accordance with the organization's dress code

**Essential Duties and Responsibilities** include but are not limited to:

- Act as an Interpreter at various interpretive stations throughout the house museum, as directed by the Floor Manager.
- Communicate effectively and pleasantly with visitors: greeting them, providing guidance and orientation, and directing them to interpretive resources (labels and other printed interpretive materials).
- Work effectively as part of an interpretive team with other Interpreters.
- Provide informative exchange with visitors using the Curator's cart exhibit.

**Training:** A required in-depth week-long training provided by the Curator prior to the opening of the museum in the spring for all new docents.

**Requirements:** The Volunteer Coordinator will let you know when group tours are scheduled throughout the season.

**Volunteer Benefits** are awarded based on accrued hourly milestones.

## To Apply:

Interested applicants should submit an online volunteer application <https://www.castleintheclouds.org/volunteer/>  
For further information please email [volunteers@castleintheclouds.org](mailto:volunteers@castleintheclouds.org)